

KOINONIA

Summer Staff Application

Koinonia- Martin Luther Camp Corporation
165 Lakeview Dr. Highland Lake, NY 12743

Position Overview:

We are seeking qualified candidates, 16 years of age or older, to join our summer staff from June 30th-August 30th, 2024. Summer Staff will provide leadership and support for our nine-week Nature Camp program; this may include other weekday and weekend programming for groups. The ideal candidate is a person who has experience working with kids, knows how to interact with them appropriately, and puts them first; who has a sense of creativity and flexibility; has a desire to learn and grow in community; a willingness to try new things and learn to lead them; and an openness to all tasks necessary to ensure our guests have an amazing and hospitable time.

General Job Duties:

Summer Camp Positions -

- Lead or co-lead groups and individuals in games, hiking, crafts, music, boating, service projects, bonfires, hayrides, and swimming.
- Ensure the safety of campers at all times
- Follow the direction and run groups assigned by camp director
- Set up required areas to accommodate all programming needs
- clean areas in between groups and at the end of the day
- Assist in other areas of Koinonia as needed and requested
- Be prompt, a team player, and respectful to other staff, parents, and campers

Summer Support Staff Positions:

- Assistant Cook - Assist cook in daily preparation, serving, and clean up for meals
- Assistant Maintenance staff – Work with Facilities Manager or independently on property tasks such as mowing lawns, clearing trails, chopping wood, trash collection, and other tasks.

Qualifications:

- Has the ability to perform duties creatively, well, and uniquely, as the camp needs.
- Has previous paid or volunteer experience
- Has the ability to communicate clearly and effectively with fellow staff and campers.
- Is relational and works well with people.
- Practices discernment, honesty, and integrity.
- Has the ability to think critically and deal well with an ever changing, adaptive environment.
- Is open to new ideas and is able to think outside the box.
- Exhibits a willingness to do any task that is needed and shows an openness to learn.

Required- Must be age 16 or older, Background Checks; Certifications in First Aid, AED, and CPR (reimbursed)

Compensation:

16-17 years - \$15.00 an hour, 18 years and up \$17 an hour, Adult leader positions, \$18 an hour

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(Please fill out ALL information and return by mail or email program [@koinonians.org](mailto:koinonians@koinonians.org))

Date of Application Submission: _____ **T-Shirt Size:** _____

Last Name: _____ **First Name:** _____ **Middle Initial:** _____

Date of Birth (MM/DD/YYYY): ____/____/____ **Pronouns:** _____ **Gender** _____

Telephone Number- Cell: (____) ____ - _____ **email:** _____

Current Address (Street Address, City/Town, State, Zip Code):

Permanent Address (Street Address, City/Town, State, Zip Code):

School History:

High School-	College-	Graduate School-
Graduated- Y ___ N ___	Graduated- Y ___ N ___	Graduated- Y ___ N ___
	Major/Minor- _____	Major/Minor- _____

Previous Employment/Volunteer work (at least two): Please list by most recent.

Name of Employer: _____

Telephone Number of Employer: (____) ____ - _____

Position Held: _____ Supervisor: _____

Job Description:

Dates Employed (MM/YYYY): ____/____ - ____/____

Reason for Leaving: _____

Name of Employer: _____

Telephone Number of Employer: (____) ____ - _____

Position Held: _____ Supervisor: _____

Job Description:

Dates Employed (MM/YYYY): ____/____/____ - ____/____/____

Reason for Leaving: _____

(Please separately include any additional former employers or volunteer positions that you feel add to the application.)

Does Koinonia have permission to contact these employers? Please check: ____ **You have my permission.**

Please Check Areas in Which You Have Skill:

___ Hiking ___ Nature ___ Arts & Crafts ___ Group Games ___ Team Building ___ Lifeguarding

___ Skits ___ Singing ___ Playing Guitar ___ Playing other Instrument ___ Boating ___ Swimming

Please list any other skills, certifications, licenses, qualifications, or awards that would be helpful to know:

Brief Essay Questions (Please complete on a separate sheet and submit with application):

1) Why do you want to work at Koinonia this summer?

2) What experience do you have working with children and youth?

3) What do you most want to do over the course of the summer and what do you hope to gain from this experience?

4) What strengths will you bring to the Summer Staff?

5) What are your weaknesses and how will you work on them during the summer?

6) Koinonia is a Lutheran Ministry. Talk about your faith and how you would like it to grow this summer.

If employed, you agree to having read, and will abide by, all Policies and Procedures provided by Koinonia. If you believe you can uphold these standards, we would love to help you continue exploring a summer on staff with us at Koinonia! Please sign at the bottom of this page and send it in with your application!

Affirmation – To be filled out by all applicants:

I certify that the information contained in this application is correct to the best of my knowledge and understand that falsification of this information is grounds for a refusal to hire or, if hired, dismissal. I authorize any of the persons or organizations referenced in this application to give Koinonia any and all information concerning my previous employment, education, or any other information they might have, personal or otherwise, with regard to any of the subjects covered by this application and release all such parties from all liability for any damage that may result from furnishing such information to you. I authorize you to request and receive such information.

Name: _____ Date: _____

It is the policy of Koinonia not to discriminate on the basis of sex, race, national origin, or disability in its educational programs, activities, or employment policies as required by Title IX of the Education Amendments, Section 504 of Rehabilitation Act, Title VII, and the Americans with Disabilities Act.